

Sustainable Works WEBSITE DEVELOPMENT Internship

Starting date: Immediately

Time commitment: 10-15 hrs per week

Compensation: This is an unpaid internship

Company Overview

Sustainable Works is a non-profit environmental education organization and is a project of Community Partners. We exist to ensure that the concepts of sustainability and the actions associated with living a sustainable lifestyle are integrated into the daily activities of individuals, students and businesses. We do this by providing educational experiences, serving as a liaison between governments, institutions, businesses and individuals and fostering community development. Through education, we activate sustainable practices and behaviors to foster a safe, healthy and equitable world.

Job Description

Sustainable Works is looking for a self-motivated individual with Drupal experience and web content management skills. The main focus of this position will be overall site management. Writing and editing for the web as well as graphic design experience is preferred. This is an excellent opportunity to gain experience working with a professional staff in an enthusiastic, community-based Non-profit Environmental Organization.

Qualifications

- Intermediate to Advanced knowledge of Drupal, HTML and CSS;
- Basic Adobe Creative Suite skills preferred;
- Proficient command of English grammar and spelling

Skills

- Strong communication and organizational skills
- Interest in the mission of Sustainable Works and some knowledge of the sustainability sector is a plus
- Self starter, able think creatively to solve problems
- Ability to work proactively within a team, as well as independently

To apply, send cover letter and resume to gina.garcia@sustainableworks.org. No calls please.

